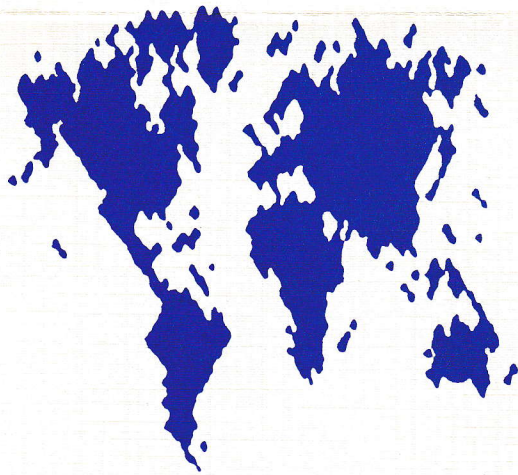


Training, Inc. International

Training, Inc. has five sister programs in U.S. cities. Recently two international programs opened which are based on the Training, Inc. model.

GUATEMALA - On May 2, 1990, Training, Inc. officially opened its doors at #7 Calle Street, Guatemala City, Guatemala. The initial trainee group consists of industry foremen, warehouse and maintenance employees and department store service personnel. They currently train half-days and in five training arenas: Thinking Skills, Commercial Math, Human Relations, Business Communications and Professional Style. In time they hope to move to a full-day model and add Computer, Keyboarding and Calculator to the curriculum.



PORTUGAL - The Institute of Cultural Affairs and the European Social Fund have sponsored a program in Mezio, Portugal. The primary focus of the program has been to train local managers to sustain their own businesses. The program started in July of 1989 and 'graduated' its first group in January of this year. Although they faced challenges foreign to the American programs, (such as taking a two-week break so the participants could pick grapes!), the sponsors feel that the program has been successful, and they remain highly optimistic about the future of Training, Inc. Portugal.

Congratulations, New Employers!

- Brougner Insurance
- Federal Bureau of the Census
- The Indianapolis Recorder
- J. L. Hair Realty
- Lodging Services, Inc.
- Mechanics Laundry
- Metropolitan Indianapolis Board of Realtors
- Response Communications, Inc.
- SEAR Corporation
- Superior Building Services
- T.E.M. Incorporated

**Welcome and many thanks
for your support!**

What is Training, Inc.?

Training, Inc. is...

- a special program of **IVY Tech** for the low-income unemployed or underemployed, funded through the **Indianapolis Network for Employment and Training**
- a 14-week job simulation program which prepares graduates for positions as customer service representatives, data entry/word processing operators, secretaries, general office clerks, accounting clerks, production typists and mail/file clerks
- a program with proven success: **90% job placement** and **85% job retention**
- a resource for **non-fee referrals** who are pre-screened by program staff

EMPLOYERS

**DO YOU HAVE ENTRY-LEVEL OFFICE POSITIONS TO FILL;
FULL-TIME, PART-TIME OR TEMPORARY?**

We are pleased to announce that 50 well-trained office job candidates will begin seeking employment in June, 1990!

**For Help In Filling An Office Opening,
call Scott Howard, Job Development Coordinator,
at our new number, 264-6740.**