

Group Facilitation Certificate Program

Group facilitators help people and organizations solve problems, engage groups toward results, as well as improve the quality of teamwork and participation. Facilitation is a rapidly expanding worldwide profession that plays a vital role in the workings of business, government, and communities across the globe.

DePaul Continuing and Professional Education in partnership with Millennia Consulting, LLC presents a certificate that provides the concepts and techniques needed to effectively facilitate groups.

Program Overview

The certificate curriculum is based on the "Foundational Facilitator Competencies" of the leading professional association within the field of group facilitation- the International Association of Facilitators (IAF).

The program covers the following critical topics related to group facilitation:

- Creating collaborative client relationships
- Planning appropriate group processes
- Creating and sustaining a participatory environment
- Guiding groups to appropriate and useful outcomes
- Increasing tools to build effective teams
- Learning how technology can support group decision making
- Facilitating organizational change
- Learning theories and practices that support facilitation
- Building and maintaining professional knowledge

Who Should Attend

This course is appropriate for a broad range of professionals in a facilitation role including the following:

- Managers
- Leaders
- Facilitators
- Consultants
- Project managers
- Team Leaders
- HR Professionals
- Course leaders or instructors

For more information call 312-362-8764 or email jrollin1@depaul.edu

Certificate Requirements- 2 core modules and 3 elective modules

Core Modules

Module 1- Introduction to the Art & Science of Group Facilitation

Discover how to assess group dynamics, apply basic facilitation tools, create consensus that leads toward effective results and begin to create your own unique facilitation style.

Module 2- Facilitating Basic Team Work

Learn basic tools to build effective teams through dialogue processes, active listening and leading lively meetings while understanding essential team dynamics.

Elective Modules

Module 3- Facilitating Project Action Teams

Gain the tools necessary to take a team through the problem-solving cycle, such as cause & effective diagrams, flow charting, pareto diagrams and action planning.

Module 4- Facilitating Virtual Meetings

Learn how facilitation processes and tools can be used in leading virtual teams with the latest group decision support technology. *In cooperation with GroupSystems*

Module 5- Facilitating Learning Organizations

Discover how different learning styles, techniques and multiple intelligences can enhance your ability to harness the wisdom of your organization toward increased effectivity.

Module 6- Facilitating Organizational Change

Learn how facilitators can be whole system change agents, by acquiring the basics of OD, strategic planning, and designing organization change engagements.

Module 7- Advanced Facilitator Application

Learn how to adapt standard facilitation designs and techniques in order to practice flexibility to become an advanced facilitator.



DEPAUL UNIVERSITY

Continuing and Professional Education 25 East Jackson Suite 1600 Chicago IL 60604 www.learning.depaul.edu

Registration Form- Please mail registration forms to: DePaul University CPE: 25 East Jackson Blvd. Suite 1600 Chicago, IL 60604 or fax to (312) 362-8764

Name		SSN	Date of Birth
Home Mailing Address		City	State Zip
Home Phone		Home Email	
Employer		Job Title	
Business Mailing Address		City	State Zip
Business Phone	Business Email		Fax
Preferred Mailing Address: <input type="checkbox"/> Home <input type="checkbox"/> Business			
How did you hear about us? <input type="checkbox"/> Mailing <input type="checkbox"/> Email <input type="checkbox"/> Print Ad <input type="checkbox"/> Through Group Systems			
<input type="checkbox"/> Word of Mouth <input type="checkbox"/> Internet <input type="checkbox"/> Professional Organization/Association <input type="checkbox"/> Other _____			

*-The cost is \$700 per class or \$ 600 per class if registration received 30 days prior to the class beginning.	Start Date	End Date	Cost
Module 3- Facilitating Project Action Teams	5/23/07	5/24/07	\$600/700*
Module 1- Introduction to the Art & Science of Group Facilitation	6/27/07	6/28/07	\$600/700*
Module 4- Facilitating Virtual Meetings	8/2/07	8/3/07	\$600/700*
Module 1- Introduction to the Art & Science of Group Facilitation	9/26/07	9/27/07	\$600/700*
Module 5- Facilitating Learning in Organizations	10/24/07	10/25/07	\$600/700*
Module 2- Facilitating Basic Team Work	11/28/07	11/29/07	\$600/700*
Module 7- Advanced Facilitator Applications	12/12/07	12/13/07	\$600/700*
Module 4- Facilitating Virtual Meetings	1/10/08	1/11/08	\$600/700*
Module 1- Introduction to the Art & Science of Group Facilitation	2/27/08	2/28/08	\$600/700*
Module 6- Facilitating Organizational Change	3/26/08	3/27/08	\$600/700*
Module 2- Facilitating Basic Team Work	4/23/08	4/24/08	\$600/700*
Module 3- Facilitating Project Action Teams	5/28/08	5/29/08	\$600/700*
Module 1- Introduction to the Art & Science of Group Facilitation	6/25/08	6/26/08	\$600/700*
Module 4- Facilitating Virtual Meetings	8/7/08	8/08/08	\$600/700*
Module 1- Introduction to the Art & Science of Group Facilitation	9/24/08	9/25/08	\$600/700*
Module 5- Facilitating Learning in Organizations	10/29/08	10/30/08	\$600/700*
Module 2- Facilitating Basic Team Work	11/19/08	11/20/08	\$600/700*
Module 7- Advanced Facilitator Applications	12/10/08	12/11/08	\$600/700*

Classes are at the DePaul University Downtown Campus from 9am-4:30pm

All registrations are due 7 calendar days before the course start date. Any registration submitted after that date will be charged a mandatory \$75.00 late registration fee. Those students who do not register online will be provided with a confirmation and receipt by mail within 5 business days of when DePaul receives the registration, should you not receive confirmation contact our office at (312) 362-6300. Written notification of cancellation is required 7 calendar days before the course start date in order to receive a full refund, minus a \$75.00 cancellation fee. DePaul's complete registration and student policies can be found on our website at www.learning.depaul.edu. DePaul reserves the right to substitute instructors, change the day and location that programs meet, and cancel programs due to insufficient enrollment or unforeseen events. Payment must be received at the time of registration. Checks should be made payable to DePaul University CPE and reference the student's name. University policy requires a \$25.00 Non-Sufficient Funds (NSF) fee to be charged for all returned checks.

Payment Methods: ☐ Check ☐ Visa ☐ MasterCard ☐ Discover (Cash will not be accepted)

Account Number	Expiration Date
Name as it appears on the card	Signature



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