T E M B H U R W A I

PROJECT TRANSITION EVENT

MANUAL

3 - 11 November 1979

The Institute of Cultural Affairs

Tembhurwai Human Development Project

Chandrapur District, Maharashtra

THE PROJECT TRANSITION EVENT

The Project Transition Event is a useful dynamic of Human Development consisting of three aspects: Documentation, The Second Consultant And the Document Writing. An external demand for documentation of the past and projecting the future of the Project is required that obviously will benefit the village and motivate the villagers participation in the Consultation. Ten days are required from the start of Team preparation to the celebration of the completion of the first drafts of the written reports.

In order to collect the information required to evaluate the first two years of a human development project a team of researchers are assigned who will be divided into three teams and 9 units by the dynamics and arenas of the Programme Chart. These units are then assigned the appropriate programmes from the Programme Chart of the particular project. If some surveys can be done before the Project Transition Event Team arrives it is very helpful.

During the preparation phase the teams will have studied the first consultation document concentrating on the nine underlying contradictions discerned in the village at the time of the original Consultation. Secondly, they consult the Actuating programme paragraphs or the Programme components Chart to discover what was intended to be accomplished in the Project. The sub-tactics of the First Consultation are re-grouped under the appropriate programme. The next step is to read all past project reports to compile a chronicle of the accomplishments.

After the preparation phase, the team moves into the village and takes a tour. A village meeting is held in which the villagers list their accomplishments for the first two-years thereby revealing their view of what had been achieved. Two days are then spent interviewing a sampling of the villagers placing special emphasis on the poorest of the poor. Conversations with Bank officials and government agencies and officials allow the teams to compile data on capital flow, loan repayment, income growth and government scheme participation. They note which of the contradictions have been addressed and signs of human development. They do a workshop on which of the sub-tactics have been completed, which still need to be done and which will need to be modified and done in the future.

At this point a Second Consultation of 4 days is held with the researchers participating as the consultants. The procedures are laid out in this manual. A new method is introduced called the Keystone method and another called stating the Resolves. A fresh approach to the Manoeuvre Method also is used. Throughout the Consultation the team is working on writing paragraphs on past programme accomplishments, creating imaginal charts of comparative data and discerning needed new sub-tactics for implementing the 36 Comprehensive Programmes over the coming two years. Also, the structures of the Community Development Association (CDA) are an integral part of the Consultation Method and therefore accelerate and intensify Stakes, Guilds, Leaders Meetings and Village Assemblies.

The final Phase of the Project Transition Event is the constructing of a Two Year Project Implementation Manual that serves as the guidebook for the future of the project and a Documentation report on the first two years of the Project. The success of the Project Transition Event assumes active participation on the part of the villagers. Another product of this event is a clear articulation of the funding plan for the next two years of the Project

Finally the Project Transition Event marks the completion of the past consultation relationship of the Institute of Cultural Affairs to the village and Project and marks the transition of the Project into a demonstration of self-sustenance and taking on care for other villages.

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PROJECT TRANSITION EVENT TIME DESIGN

Tembhurwai — Quarter II

PHASE ONE	PREPARATION	Preparation Day 1	Preparation Day 2
		Getting acquainted with documents and reports on the project to the present time.	Preparing tools for the Consultation Auxiliary and CDA collect past data and write it into Documentation Notebooks.
PHASE TWO	DOCUMENTATION	Day 1	Day 2
		Village Tour	Documenting team work
		Preparing tools and Consultants	Documenting and training Consultants
		Leaders Meeting	Leaders Meeting
PHASE THREE	THE CONSULT	Day 1 / Day 2	Day 1 / Day 2
		Village Assembly / Guild Meetings	Preparing Sub-Tactics for Timeling / Funding Workshop
		Proposals Fieldwork / Tactics Fieldwork	Complete Documenting / Document Writing
		Keystone Plenary / Stake Meetings	Two-Year Timeling / Next Quarter Manoeuvres
PHASE FOUR	BUDGETS AND REPORT WRITING	Day 1	Day 2
		New Funding Picture Document	Report Writing
		Report Writing	Report Writing
		Stake Meetings	Celebration

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	COLLEGIUMS	
Documentation 1	Model of the Project Transition Event and Assignments.	
Documentation 2	Review of Sub-tactical Actuation from the First Consultation document.	
Consultation 1	Final preparation for opening plenary.	
Consultation 2	Training in writing implementary paragraphs.	
Consultation 3	Assignments and preparation for evening plenary.	
Consultation 4	Workshop on Past Financial Inputs and Future funding sources.	
Document Writing 1	Outline of the Documents and writing procedures.	
Document Writing 2	Auxiliary first week plan.	

Area Bombay Day 1	SECOND CONSULTATION	Tembhurwai November 1979 Session 1
Step	Procedures	Time
OPENING	1. Songs 2. Ritual 3. Context on Consult Design and Method. 4. Design of the Consultation and when their presence is especially needed.	7:30 7:45
VISION PLENARY	1. Walk thru the accomplishments in the Nine Programme Arenas. 2. Walk thru the vision Chart which has been put up on the Chalkboard. 3. What title strikes you? 4. What excites you? 5. What on the chart is most needed? 6. What is missing that should be added? 7. What is different about the villages vision for the next two years?	7:45 8:15
CONTRADICTION WORKSHOP	1. Present the 9 contradictions on the Chalkboard. 2. Divide into 3 groups with 3 contradictions each to discuss the status of the contradictions. a. Discuss the contradictions assigned. How is it manifesting itself? b. Prepare a report to the whole group. c. Look at others of the contradictions assigned to other groups if they have time. (A team leader needs to be assigned to each.)	8:15 8:30
CONTRADICTION REVIEW PLENARY	1. The 3 teams report. Write insights on the board in clusters. 2. What are the issues facing the village now? 3. What are the irritations? 4. What are the blocks? 5. Looking at all of these, what is the Arena of the contradiction. . Get Several. 6. What is effect of each block on the village? 7. Create a new statement of the contradiction. 8. Ask who can work on a Proposal Field Work Team during the day. Ask for Economic, social and human development volunteers. Announce where the groups will meet. 9. Announce Keystone Workshop for 8:00p.m.	8:30

Area Bombay Day 2	SECOND CONSULTATION	Tembhurwai November 1979 SESSION 4
Step	Procedures	Time
OPENING	1. Singing 2. Context on Work of the Day 3. Divide into Guild meetings (if not enough villagers come, send team leaders out to collect people.)	7:30 8:00
GUILD MEETINGS	1. Brainstorm tactics for next two years for each programme assigned to their guild, from the 36 programme chart. 2. Brainstorm tactics on keystones assigned to their guild. 3. Build time-line on actuation of each keystone and assignments of who. 4. Assignments to afternoon implementation planning and visit tasks. (meet at 1:00 after lunch)	8:00 11:00
	Session 5	
TACTICS IMPLEMENTATION PLANNING	L. Gestalt morning tactics into known schemes needing a concrete battle plan 2. Field visits to involve whole village in getting out their insights into necessary actions.	1:00 5:00
STAKE MEETING PREPARATION	L. Use regular stake preparation model with extra time allowed for creating the list of resolves.	5:00 8:00
	Session 6	
STAKE MEETING	The Stake Meeting Singing and Ritual Conversation--Get the stake to create one or more stories about actuation that effected their stake or stake members. Celebrations Study--Art-form conversation on the Keystone Chart created in the plenary the day before. Planning--Reach a consensus on the list of resolves.	
DEBRIEFING	Reflect on the day	9:30

Area Bombay

Day 1

SECOND CONSULTATION

Tembhurwai
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Session 2

Step	Procedures	Time
TEAM MEETINGS	Break into the 3 Teams 1. Plan Proposal field work. Who talk to? What ask them. 2. Explain the idea of resolves and how to get people to share their insights. 3. Plan documentation conversations with villagers. 4. Go out to talk to as many people as possible.	9:00 9:30
FIELD WORK	Proposal Field Work and Documentation 1. Interview villagers before lunch and arrange to work in the afternoon with those available. 2. Arrange to meet back to prepare a report for each of the 9 Programme arenas on the new directions the village needs to move in. Think in terms of resolves. 3. List emerging resolves. 4. Decide who is going to report at the plenary.	9:30 6:00
EVENING	SESSION 3	
	1. Singing and Ritual. 2. Spin --The Social Principles 1. Delimited Geography 2. All Problems 3. At the Same Time 4. All Ages 5. Depth Human Problem 6. The Symbol is Key. 3. Reports on New Directions from the teams by the 9 programme arenas. (Write on the chalkboard the new ideas that are substantial whats as a start on building a consensus on Resolves. 4. Spin on Keystone Method. 5. Build a 9 Programme arena chart on the board leaving rrom for one keystone for Economic, Social and Human as well as the one keystone. Build a consensus on the 9-3-1 actuation keystones. 6. Announce the work of the second day to be the deciding the tactics for these Keystones. Anyone who can work part of the day tomorrow please meet at 8:30 in the morning. 7. Send out	8:00 10:00
CONSULT TEAM AND LEADERS	Reflect on the day and plan for the Second day of the Consultation.	10:00

Area Bombay Day 3	SECOND CONSULTATION	Tembhurwai November 1979 Session 7

Step	Procedures	Time
PREPARATION FOR TWO-YEAR TIMELINING	1. A small group organises the Sub-Tactics and numbers them and translates them for easy handling by the village assembly. Cleaning of the sub-tactics takes place at this time also. 2. A second group continues Documentation visiting on government and private sector structures and doing surveying to complete the data collection necessary and to maintain excitment and engagement in the village.	7:30 12:00
Session 8		
DOCUMENTATION COMPLETION PLAN	1. Meet after lunch to plan and continue the documentation as 3 teams and 9 units. 2. Create an expanded accomplishments Chart.	1:00 5:00
Session 9		
TWO-YEAR TIMELINING	VILLAGE ASSEMBLY 1. Singing and Ritual 2. Spin: Future is Yours. Planning is the tool. 3. Team reports on work of the day. 4. Divide group into six guilds. Give each guild the tactics belonging to it according to the 36 Programme Chart. 5. Guilds quickly mark the tactics belonging to it by year and month over the next two years. Give them 20 minutes. (having the tactics on small pieces of paper speeds this up.) 6. Go around the guilds until all tactics are plotted on the timeline for the 2 years. 7. Announce next evening as Manoeuvres for the first quarter of the plan. 8. Send out.	8:00 10:00
DEBRIEFING	REFLECT ON DAY	10:00 10:30

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Day 4

step	Procedures	Time
	Session 10 — Morning	
DOCUMENTATION AND BUDGETS	1. Documentation teams finish writing past programme paragraphs, keystone paragraphs and manoeuvre paragraphs. 2. Complete survey summaries for charts on statistical documentation. 3. Write the first drafts of Future funding future possibilities paragraphs.	
	Session 11 — afternoon	
DOCUMENTATION	Fieldwork to back-up documentation reports. Final draft of past programme paragraphs, keystone paragraphs, and manoeuvre paragraphs.	
	Session 12 — evening	
FIRST QUARTER MANOEUVRES	1. Singing and Ritual. 2. Spin- On war as the image of our times. 3. The Manoeuvre Method, but using a reading of the first quarter sub-tactics from the two-year timeline as the DO's. 4. End with a manoeuvre chart on the board with preliminary 4 points and a reading of the action paragraphs. 5. Send out.	
DEBRIEFING	Reflect on the day and prepare for the next day's work.	